

Rules and Regulations

The Transportation Department shall adopt written rules and regulations for all students riding school buses that may include guidelines for pupil conduct before boarding and after leaving the bus in addition to rules for conduct on the bus.

The Transportation Department shall also establish a procedure to assure that the rules and regulations for bus riders and the discipline policy applicable to violations of bus conduct rules are appropriately publicized and made available or delivered in writing to bus riders and their parents.

Parents/guardians should fully discuss the rules and regulations, as well as the consequence of violations, with their children.

Video/Audio Surveillance

Video/Audio Surveillance Systems have been placed on all of the buses to monitor student behavior.

1. A video/audio recording will be reviewed when it is believed that student safety is being compromised by the action of another person(s) or there is a suspicion of criminal activity or a violation of ACPS policy.
2. If after reviewing the recording, the school administrator determines that misconduct by a student(s) has occurred, appropriate disciplinary action may be taken in accordance with the Pupil Transportation Rules and Regulations, Board of Education policies, etc.
3. The administration of the school may view the recording with other administrators to confirm that an infraction of the bus rules or ACPS policy.
4. The administration shall inform the parents or legal guardians that their child(ren) was recorded when an infraction of a rule occurs. The administration shall also inform the parents or legal guardians of the disciplinary action which may be taken based on the recording.
5. If the recording is used in support of implementing disciplinary action, the recording will be retained.
6. Parents and students will normally not be allowed to view or have access to the recording due to the confidentiality of others on the recording.
7. The recording may not be released to law enforcement or the court system without a court order or a written release from the Superintendent or his designee.

Disciplinary Measures

The school principal or designee shall take appropriate action whenever student behavior violates bus rules or interferes with the safety of bus transportation. This action may include temporary or permanent suspension of a student's transportation privilege. When bus privileges are suspended, it is the parent's responsibility to provide transportation for the student to and from school.

Disciplinary measures may include from verbal reprimand by the principal to suspension of riding privileges.

A pupil who damages a school bus in any manner shall be denied the privilege of riding a bus and will be expected to make restitution. Riding privileges may be restored to the pupil at the discretion of the principal after restitution has been made.

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| Board Reviewed 11/13/14 | Superintendent Approved 11/13/14 |
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